



INS MID-YEAR CONGRESS  
**CELEBRATING  
50 YEARS**  
CAPE TOWN, SOUTH AFRICA  
05-08 JULY 2017

---

**INTERNATIONAL NEUROPSYCHOLOGICAL SOCIETY  
50TH ANNIVERSARY MID-YEAR CONGRESS  
EXHIBITOR BOOKING INFORMATION**

**Venue:**

**Cape Town International Convention Centre, Cape Town**

Convention Square

1 Lower Long Street

Cape Town

South Africa

**Contact Details:**

Ms Fatima Seedat

Tel: 011 486 3322

E-mail: [fatima@psyssa.com](mailto:fatima@psyssa.com)

**NOTE:** Please note that any queries and concerns should be directed to Ms Seedat and will be dealt with via the INS 2017 office. INS 2017 retains the right to change any arrangements should it be required.

## Information

### 1. Technical specification

- The Exhibition will be held in conjunction with the INS 2017 50<sup>th</sup> Anniversary Mid-Year Congress and will take place at the Cape Town ICC. Delegates will have the opportunity to browse through all the exhibitors' products at their leisure.

### 2. Build-up times

- Thursday, 6 July 2017 from 07:00 – 09:00

### 3. Exhibition opening times

- Thursday, 6 July 2017 from 09:00 – 17:00
- Friday, 7 July 2017 from 08:00 – 17:00
- Saturday, 8 July 2017 from 08:00 – 12:00

### 4. Dismantling times

- Saturday, 8 July 2017 from 12:00 - 15:00

**NOTE:** Dismantling of stands before the end of the exhibition is not permitted.

### 5. The following is provided as part of the package

- One trestle table, 2 chairs, a white tablecloth.
- Please indicate the need for electrical points on the booking form. This will be for your own account.
- Exhibitors names and exhibition information will be included in the programme and events details.

**NB:** Exhibitors access cards to the exhibition and congress will only be granted once a fully completed booking form has been received and payment in full has been received. Your personnel should wear access cards at all times.

### 6. Other

- INS 2017 will make every effort to ensure that the exhibition space requested by you is allocated to your organisation, but cannot guarantee a specific stand. INS 2017 retains the right to change allocated stands should this be required.

## 7. Cost

- **Materials in conference bag**

Insertion cost R3000-00 (VAT Inclusive).

Please note that this amount includes the insertion of one leaflet/brochure in the conference bag.

- **Exhibition stand**

Exhibition cost R9000-00 (VAT Inclusive).

Please note this amount is inclusive of two representatives.

## 8. Security

- Please note that INS 2017 cannot accept responsibility for the security of the stands and its contents.
- Do not leave your stand unmanned during breaks.
- Always keep your personal property locked away.